

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, August 9, 2016  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve (left at 2:55 p.m.)
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor (arrived at 10:45 a.m.)
Ray Toews	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Carol Gabriel	Interim CAO/Director of Legislative & Support Services/Recording Secretary
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning and Development
Fred Wiebe	Director of Utilities
Peng Tian	Director of Finance
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator

**ALSO PRESENT:** Media  
Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on August 9, 2016 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:06 a.m.

**AGENDA: 2. a) Adoption of Agenda**

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**MOTION 16-08-557**

**MOVED** by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 9. e) Flood Mitigation

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the July 12, 2016, Regular Council Meeting**

**MOTION 16-08-558**

**MOVED** by Councillor Wardley

That the minutes of the July 12, 2016 Regular Council Meeting be adopted as presented.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**5. a) Council Committee Reports**

**MOTION 16-08-559**  
Requires Unanimous

**MOVED** by Councillor Wardley

That the Reeve and one Councillor be authorized to attend the PREDA meeting on September 2, 2016 in Manning, AB in order to attend the presentation by Robin Campbell, President of the Coal Association of Canada.

**CARRIED**

**MOTION 16-08-560**

**MOVED** by Councillor Braun

That the Council Committee Reports be received for information.

**CARRIED**

**5. b) Finance Committee Meeting Minutes**

**MOTION 16-08-561**

**MOVED** by Councillor Toews

That the Finance Committee unapproved meeting minutes of July 11, 2016 be received for information.

**CARRIED**

**5. c) Tompkins Crossing Committee Meeting Minutes**

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**MOTION 16-08-562**

**MOVED** by Councillor Driedger

That the Tompkins Crossing Committee unapproved meeting minutes of July 8, 2016 be received for information.

**CARRIED**

**5. d) Agricultural Service Board Meeting Minutes**

**MOTION 16-08-563**

**MOVED** by Councillor Wardley

That the Agricultural Service Board unapproved meeting minutes of July 28, 2016 be received for information.

**CARRIED**

**5. e) Municipal Planning Commission Meeting Minutes**

**MOTION 16-08-564**

**MOVED** by Councillor Driedger

That the Municipal Planning Commission approved meeting minutes of July 7, 2016 and the unapproved minutes of the July 21, 2016 meeting be received for information.

**CARRIED**

**GENERAL REPORTS:**

**6. a) CAO Report**

**MOTION 16-08-565**

**MOVED** by Councillor Braun

That the Interim CAO report for July, 2016 be received for information.

**CARRIED**

**PUBLIC HEARINGS:**

**8. a) None**

**ADMINISTRATION:**

**9. a) Seeking Input on Energy Efficiency and Community Energy in Alberta**

**MOTION 16-08-566**

**MOVED** by Councillor Toews

That administration prepare a presentation to submit to the Climate Leadership Plan - Energy Efficiency and Community Energy in Alberta.

**CARRIED**

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**DELEGATIONS:** 4. a) **Kevin Hunt, Wildfire Technologist – Alberta Agriculture & Forestry**

**OPERATIONS:** 13. e) **Supply of Water Truck & Operator for Windrow Burning Tests**

Councillor Knelsen arrived at 10:45 a.m.

**MOTION 16-08-567** **MOVED** by Councillor Toews

That the County supply a water truck and operator as requested by Alberta Agriculture & Forestry's windrow burning tests during August 2016.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:53 a.m. and reconvened the meeting at 11:01 a.m.

**DELEGATIONS:** 4. b) **Barb Spurgeon, Mackenzie Housing Management Board**

**ADMINISTRATION:** 9. d) **Boreal Housing Foundation – Draft Ministerial Order**

**MOTION 16-08-568** **MOVED** by Councillor Wardley

That Mackenzie County support the draft Boreal Housing Foundation Ministerial Order as amended to include that each member organization be responsible for the honorarium and expenses of their appointed board members.

**CARRIED**

9. c) **Mackenzie Housing Management Board Member Appointments**

**MOTION 16-08-569** **MOVED** by Councillor Wardley

That the current member appointments to the Mackenzie Housing Management Board be extended to December 31, 2016.

**CARRIED**

**DELEGATIONS:** 4. c) **Gerhard Hirt – 9 Mile Road**

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**MOTION 16-08-570**

**MOVED** by Deputy Reeve Sarapuk

That administration meet with sawmills/forestry companies in regards to summer log hauling and Road Use Agreements.

**CARRIED**

**ADMINISTRATION:**

**9. b) Mighty Peace Watershed Working Alliance Groups**

**MOTION 16-08-571**

**MOVED** by Councillor Jorgensen

That Bill Kostiw be appointed to the Mighty Peace Watershed Alliance (MPWA) Non-Saline Groundwater working group and that Councillor Toews be appointed to the MPWA Peace River Flow Regime working group.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:57 a.m. and reconvened the meeting at 12:49 p.m. with all members present except Councillor Jorgensen and Councillor Braun.

**9. e) Flood Mitigation (ADDITION)**

**MOTION 16-08-572**

Requires Unanimous

**MOVED** by Councillor Toews

That the County apply for flood mitigation funding for the Hamlet of Fort Vermilion.

**CARRIED UNANIMOUSLY**

Councillor Braun rejoined the meeting at 12:54 p.m.

**COMMUNITY SERVICES:**

**11. a) Archeological Study Bridge Campground**

Councillor Jorgensen rejoined the meeting at 12:55 p.m.

**MOTION 16-08-573**

Requires 2/3

**MOVED** by Councillor Wardley

That the budget be amended to include an additional \$32,950 to allow for a larger archeological study to allow for further development of the Bridge Campground Capital project with funding coming from the General Capital Reserve.

**CARRIED**

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**AGRICULTURE  
SERVICES:**

**10. a) Policy ASB020 Wolf Depredation Management Policy**

**MOTION 16-08-574**

**MOVED** by Councillor Knelsen

That Policy ASB020 Wolf Depredation Management Policy be adopted as amended.

**CARRIED**

**COMMUNITY  
SERVICES:**

**11. b) Canada 150 Community Infrastructure Program**

**MOTION 16-08-575**

Requires 2/3

**MOVED** by Councillor Toews

That the budget be amended to include an additional \$10,000 from the General Capital Reserve for the Fort Vermilion – Ice Chiller project, subject to grant funding.

**CARRIED**

**11. c) La Crete Arena – Ice Chiller Replacement Project –  
Additional Funding Request**

**MOTION 16-08-576**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the La Crete Arena – Ice Chiller Replacement project additional funding request be TABLED to the next meeting.

**CARRIED**

**11. d) Request to Waive Contracted Services Fee – Norbord  
Fire**

**MOTION 16-08-577**

**MOVED** by Councillor Bateman

That Norbord Inc. be invoiced for the fire services and place the Town of High Level invoice under the contracted services with no additional 15% administration fee.

**CARRIED**

**MOTION 16-08-578**

**MOVED** by Councillor Wardley

That a letter be sent to the Town of High Level requesting that all

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contracted services for fire services be paid by the County directly in the future.

**CARRIED**

**FINANCE:**

**12. a) Policy FIN023 – Local Improvement Charge Cancellation Policy**

**MOTION 16-08-579**  
 Requires 2/3

**MOVED** by Councillor Toews

That Policy FIN023 Local Improvement Charge Cancellation Policy be amended as presented.

**CARRIED**

**12. b) Policy ADM049 – Bursary Policy**

**MOTION 16-08-580**

**MOVED** by Councillor Wardley

That Policy ADM049 Bursary Policy be amended as presented.

**CARRIED**

**12. c) Tax Recovery Auction – Sale of Land/Properties By Public Auction**

**MOTION 16-08-581**  
 Requires 2/3

**MOVED** by Councillor Braun

That the Tax Recovery Auction for properties under tax arrears be set for October 11, 2016.

**CARRIED**

**MOTION 16-08-582**  
 Requires 2/3

**MOVED** by Councillor Wardley

That the reserve bid for the properties being sold by public auction be set as follows:

Tax Roll Number	Ward	Zoning	Legal	Civic	Outstanding Taxes	Reserved Bid
219457	07	MHS-2	2938RS; 01; 11	4720-49 AVE	29,842.81	49,970
300574	09	F	902 2917; 02A; 24		8,707.37	18,740
117447	10	HG1	882 1687; 10; 06	953 WILDCA T AVE	1,707.90	26,420
077048	10	HG1	882 1687; 10; 10	976 PINE AVE	1,664.84	23,810

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**CARRIED**

**MOTION 16-08-583**

**MOVED** by Councillor Wardley

That the Tax Recovery Auction for properties under tax arrears be changed to November 23, 2016.

**CARRIED UNANIMOUSLY**

**MOTION 16-08-584**

**MOVED** by Councillor Jorgensen

That administration review tax payment policies and bylaws with the intent of limiting the ability for property owners to delay payment of tax arrears and bring it back to the next meeting.

**CARRIED**

**12. d) Financial Reports – January 1 to June 30, 2016**

**MOTION 16-08-585**

**MOVED** by Councillor Wardley

That the financial reports for the period of January 1 – June 30, 2016 be accepted for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 1:53 p.m. and reconvened the meeting at 2:02 p.m.

**OPERATIONS:**

**13. a) Third Access Request – NE 23-104-15-W5M**

**MOTION 16-08-586**

**MOVED** by Councillor Wardley

That the request for a third access on NE 23-104-15-W5M be DENIED in accordance with the Land Use Bylaw; preventing the construction of a third access until re-zoning is completed and additional subdivision is applied for.

**CARRIED**

**13. b) Supply of Winter Sand**

**MOTION 16-08-587**

**MOVED** by Councillor Wardley

That the supply of Winter Sand to the La Crete Salt/Sand Shelter be awarded to the lowest bidder.

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**CARRIED**

**TENDERS:**

**7. a) Removal of BF78103 and Construction of Range Road 140A (2:00 pm)**

**MOTION 16-08-588**

**MOVED** by Councillor Braun

That the tenders for Removal of BF78103 and Construction of Range Road 140A be opened.

**CARRIED**

Tenders Received

	Subtotal A	Subtotal B	Total
Northern Road Builders	\$39,500	\$35,000	\$74,500

**MOTION 16-08-589**

**MOVED** by Councillor Derksen

That the tender for Removal of BF78103 and Construction of Range Road 140A be awarded to the lowest qualified bidder.

**CARRIED**

**OPERATIONS:**

**13. c) Zama Water Sprinkler**

**MOTION 16-08-590**

Requires 2/3

**MOVED** by Councillor Bateman

That the budget be amended as follows:

- Delete - TCA Project - Zama Office Entrance (\$10,754)
- Delete - Non-TCA Project - Zama Office Furniture (\$12,955)
- New - TCA Project - Zama Sprinkler System (\$24,725)
- Additional \$1,016 coming from the Grants to Other Organizations Reserve

**CARRIED**

**13. d) Blue Hills Bridge Crossings**

**MOTION 16-08-591**

Requires 2/3

**MOVED** by Councillor Bateman

That administration be authorized to engage WSP to proceed with and accelerate the 'Shelf Ready Designs' for the Bridge

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Crossings in Blue Hills in order to apply for funding when it becomes available and that the budget be amended to include an additional \$63,583.20 in the New Road Infrastructure budget with funding coming from the Roads Reserve.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. a) Bylaw 1022-16 Service Road Closure**

**MOTION 16-08-592**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1022-16 being a Road Closure Bylaw to Close the Service Road directly north of Plan 052 4622, Block 21, Lot 10 in the Hamlet of La Crete (excluding the utility right of ways on the east and west) for the purpose of sale and consolidation.

**CARRIED**

**MOTION 16-08-593**

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 1022-16 being a Road Closure Bylaw to Close the Service Road directly north of Plan 052 4622, Block 21, Lot 10 in the Hamlet of La Crete (excluding the utility right of ways on the east and west) for the purpose of sale and consolidation.

**CARRIED**

**14. b) Bylaw 1044-16 Land Use Bylaw Amendment to Amend Bylaw 649/07 being a Road Closure for NW 29-106-15-W5M (Plan 042 4702) (La Crete Rural)**

**MOTION 16-08-594**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 1044-16 being a bylaw amending the road description in Bylaw 649/07 as shown on Plan 162 \_\_\_\_\_ as surveyed by MIDWEST SURVEYS INC. as AMENDED to include the rescinding of Bylaw 718/09.

**CARRIED**

**MOTION 16-08-595**

**MOVED** by Councillor Braun

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That second reading be given to Bylaw 1044-16 being a bylaw amending the road description in Bylaw 649/07 as shown on Plan 162 \_\_\_\_\_ as surveyed by MIDWEST SURVEYS INC.

**CARRIED**

**MOTION 16-08-596**  
Requires Unanimous

**MOVED** by Councillor Derksen

That consideration be given to go to third reading of Bylaw 1044-16 being a bylaw amending the road description in Bylaw 649/07 as shown on Plan 162 \_\_\_\_\_ as surveyed by MIDWEST SURVEYS INC at this meeting.

**UNANIMOUSLY**

**MOTION 16-08-597**

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1044-16 being a bylaw amending the road description in Bylaw 649/07 as shown on Plan 162 \_\_\_\_\_ as surveyed by MIDWEST SURVEYS INC.

**CARRIED**

**14. d) Policy DEV009 - Subdivision Affidavits**

**MOTION 16-08-598**

**MOVED** by Councillor Bateman

That Policy DEV009 Subdivision Affidavits be adopted as presented.

**CARRIED**

**14. e) La Crete SE Drainage Ditch**

**MOTION 16-08-599**

**MOVED** by Councillor Braun

That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M.

**CARRIED**

**14. f) Quality Investment Corp. – Road Widening Reimbursement**

**MOTION 16-08-600**

**MOVED** by Councillor Wardley

That Quality Investment Corp. not be reimbursed for the road

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widening of 100<sup>th</sup> Avenue in the Hamlet of La Crete due to a lack of documentation and evolving infrastructure standards.

**CARRIED**

**MOTION 16-08-601**

**MOVED** by Councillor Wardley

That Policy DEV001 Urban Development Standards and Policy DEV007 Rural Development Standards be amended to clarify procedures for oversizing requirements.

**CARRIED**

**14. g) Mackenzie County Land Use Bylaw Amendment – Contract Awarding**

**MOTION 16-08-602**

**MOVED** by Councillor Braun

That the Mackenzie County Land Use Bylaw Amendment contract be awarded to Green Space Alliance.

**CARRIED**

**MOTION 16-08-603**

**MOVED** by Councillor Wardley

That the Municipal Planning Commission members be authorized to attend the public open houses for the Land Use Bylaw Amendment project.

**CARRIED**

**UTILITIES:**

**15. a) Rural Waterline Lateral (Danny Friesen)**

Reeve Neufeld left the meeting at 2:55 p.m. and turned over the chair to Deputy Reeve Sarapuk.

**MOTION 16-08-604**

**MOVED** by Councillor Jorgensen

That administration review Policy UT006 Municipal Rural Water Servicing and bring back possible options to the next meeting.

**CARRIED**

Deputy Reeve Sarapuk recessed the meeting at 3:04 p.m. and reconvened the meeting at 3:13 p.m.

**TENDERS:**

**7. b) Request for Proposal - Supply of New or Used**

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**Plow/Sanding Gravel Truck (3:00 pm)**

**MOTION 16-08-605**

**MOVED** by Councillor Wardley

That the Supply of New or Used Plow/Sanding Gravel Truck Request for Proposals be opened.

**CARRIED**

Proposals Received

	<b>Unit</b>	<b>Total Bid</b>
Fort Garry Industries	International 2017	\$264,117.00
Fort Garry Industries	International 2016	\$279,251.00
Western Star Freightliner	New - 4700	\$280,496.00
Western Star Freightliner	New – 114SD	\$273,279.00
Western Star Freightliner	New – 4700	\$282,429.00
Western Star Freightliner	New – 4900	\$287,926.00
Fort Garry Industries	Western Star 4900	\$268,376.00
Fort Garry Industries	Freightliner 114SD	\$254,913.00
Fort Garry Industries	Western Star 4700	\$262,956.00
Falcon	Freightliner 114SD	\$307,100.00
Prairie Hydraulics	Kenworth T800	\$270,868.19
Prairie Hydraulics	Western Star 4700	\$264,742.94
Prairie Hydraulics	Western Star 4900	\$270,162.94
Prairie Hydraulics	Freightliner 114SD	\$256,699.94
Prairie Hydraulics	International 7600	\$255,845.19
Prairie Hydraulics	Mack	\$266,986.94
New West Truck Centres	Freightliner 2015	\$283,800.00

**MOTION 16-08-606**

**MOVED** by Councillor Knelsen

That the Supply of New or Used Plow/Sanding Gravel Truck Request for Proposals be referred to the Public Works Committee for review, and awarded to the best qualified proponent while remaining in budget.

**CARRIED**

**7. c) Tender - Supply and Construct Wooden Post Frame Sand Shed (3:00 pm)**

**MOTION 16-08-607**

**MOVED** by Councillor Braun

That the Supply and Construct Wooden Post Frame Sand Shed tenders be opened.

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**CARRIED**

Tenders Received

	Total
Square D Carpentry	\$231,827.00
Alpine Builders	\$271,200.00 (80'x120')
Alpine Builders	\$242,774.00 (60'x120')

**MOTION 16-08-608**

**MOVED** by Councillor Braun

That administration be authorized to negotiate with the lowest qualified bidder for the Supply and Construct Wooden Post Frame Sand Shed and bring it back to the next meeting.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. h) Caribou**

**MOTION 16-08-609**

**MOVED** by Councillor Bateman

That Mackenzie County initiates the creation of a caribou working group for communities impacted by the provincial government's announcement to protect 1.8 million hectares for caribou protection.

**CARRIED**

**MOTION 16-08-610**

**MOVED** by Councillor Jorgensen

That Mackenzie County enters into an agreement with Northern Rockies Regional Municipality, and other impacted inter-provincial/territorial communities, to engage in discussions and information sharing, with an end goal of engaging the federal government regarding the implications of the Species At Risk Act on our communities.

**CARRIED**

Councillor Jorgensen and Councillor Knelsen stepped out of the meeting at 4:21 p.m.

**INFORMATION:**

**16. a) Information/Correspondence**

**MOTION 16-08-611**

**MOVED** by Councillor Derksen

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That the information/correspondence items be accepted for information purposes.

**CARRIED**

Deputy Reeve Sarapuk recessed the meeting at 4:24 p.m. and reconvened the meeting at 4:31 p.m. with all members present.

**IN-CAMERA  
SESSION:**

**17. In-Camera Session**

**MOTION 16-08-612**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:31 p.m.

17. a) Legal

17. b) Labour

- AUPE Negotiations Update

17. c) Land

- Option to purchase Mackenzie County Lands (near High Level)

**CARRIED**

**MOTION 16-08-613**

**MOVED** by Councillor Braun

That Council move out of camera at 4:53 p.m.

**CARRIED**

**17. b) Labour – AUPE Negotiations Update**

**MOTION 16-08-614**

**MOVED** by Councillor Bateman

That the AUPE negotiations update be received for information.

**CARRIED**

**17. c) Land – Option to purchase Mackenzie County Land (near High Level)**

**MOTION 16-08-615**

**MOVED** by Councillor Driedger

That the option to purchase Mackenzie County land near the

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Town of High Level be received for information.

**CARRIED**

**NOTICE OF MOTION:** 18. a) None

**NEXT MEETING DATES:** 19. b) Committee of the Whole Meeting  
Tuesday, August 23, 2016  
10:00 a.m.  
Fort Vermilion Council Chambers

b) Regular Council Meeting  
Wednesday, August 24, 2016  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 20. a) Adjournment

**MOTION 16-08-616** **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:54 p.m.

**CARRIED**

These minutes were approved by Council on August 24, 2016.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Carol Gabriel  
Interim Chief Administrative Officer

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